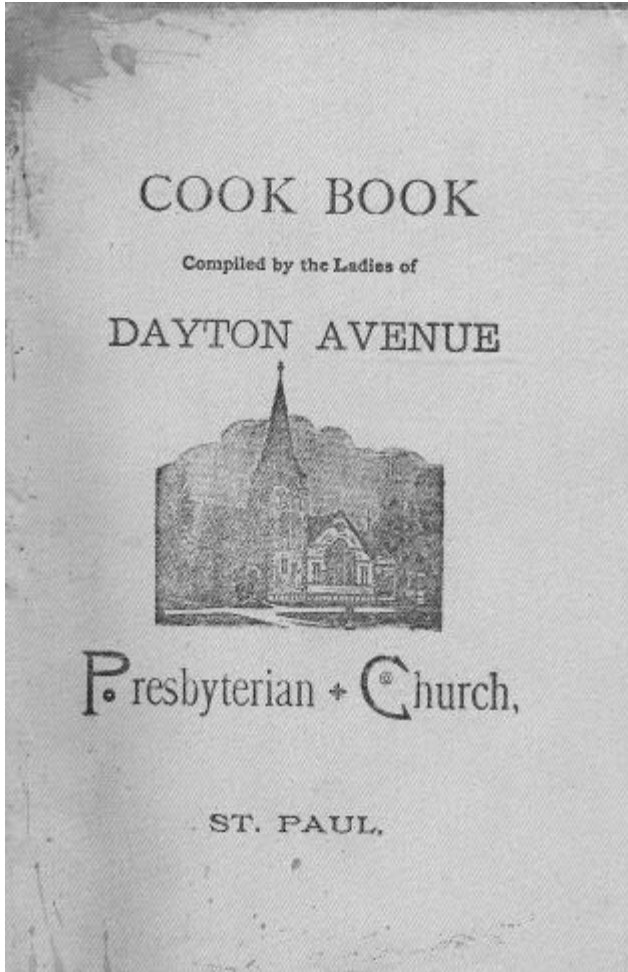
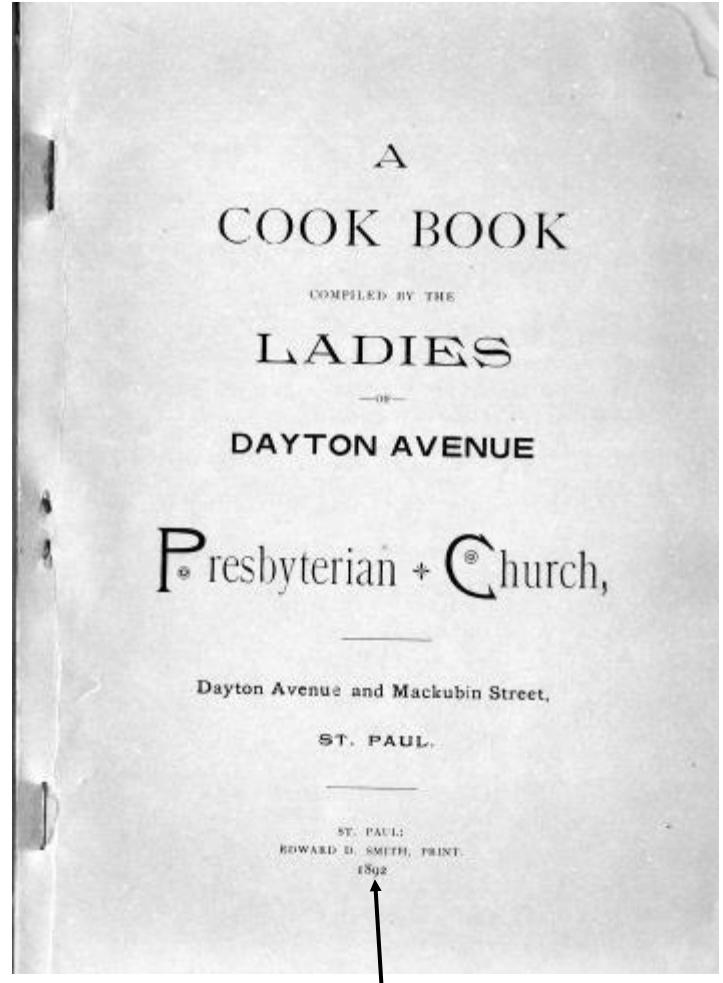


Dayton Avenue Presbyterian Church

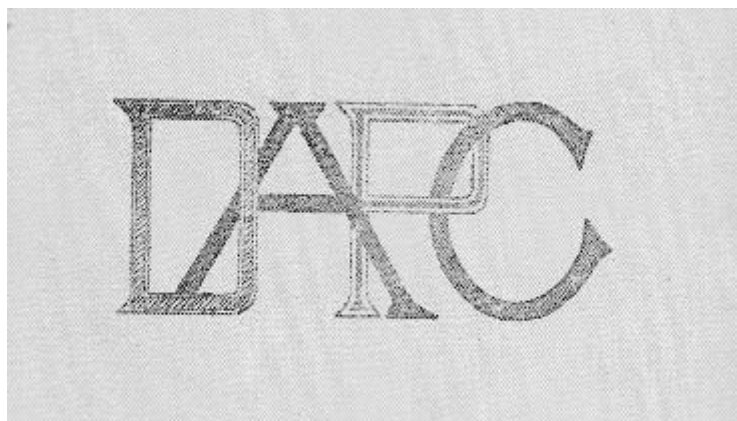
Annual Report - 2017



Front Cover



(1892)



Back Cover

## PREFACE.

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Since the close of the cooking school held by Mrs. Willett M. Hays at the Dayton Avenue Church during the early part of March of the present year, many inquiries have been made in regard to the lessons which were taught there, by those who either were unable to avail themselves of the privilege of attending the school or were not aware that such a school was to be held. The great number of these have led to the publication of this little volume. The success of Mrs. Hays as a teacher of cooking is well known throughout the United States, and all the receipts given herein are thoroughly practical and useful, and we are sure they will be appreciated by all those who are interested in this useful art.

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Annual Report 2017  
Pastor Gary Titusdahl  
Dayton Avenue Presbyterian Church

I have been with you close to 2 years now. Where does the time fly?! We have held several listening sessions over this time. In these listening sessions we have tried to understand what is best for DAPC's future and its people. How do we continue honoring the core values of our church's history when financial concerns weigh us down? Time and again we have stated that our primary interest is keeping intact our worshipping community. We have said that we would like to keep the church building functioning, too, if at all possible. But the #1 goal is to keep the faith community together no matter where we would worship. An Administrative Commission (AC), created by our presbytery in July of this year, has been working with our Session to discern our next steps. We will hear specific ideas from the AC soon, if we haven't already by the time this report is presented for our annual meeting. We await word in the midst of prayer!

Through it all, we know one thing for sure. We are loved. Our church is loved! That is great, great news! We hold onto that promise even in uncertainty. We are to receive, and give, that good news in word and deed. Not too long ago, someone described me as an evangelical preacher. I wasn't sure what he meant, but it didn't sound accurate. Isn't that what conservative churches have as pastors? Then I realized that I was being complimented. An evangelical pastor preaches good news. Now, I like the sound of that! Actually, all of us are evangelicals in the church. We are bearers of glad tidings. We are practitioners of Gospel medicine! This is the world that God has loved. We are the people whom God has come to abide with and save. Thank you for your commitments this past year to live into God's love. You have been amazing with your time, and energy, and labor. You inspire me!

\It's no small achievement to live as an evangelist. Whether we are visiting someone needing care, or just going about our business, we find pressure to be cynical and despairing. People might assume that a positive person is a naïve person. We are called to keep our eyes fixed on the things of God, to live a compassionate life, and to testify to God's covenant to stay with us through the thick and thin. You and I may be the only word from God that people will ever hear. That's why God loves our church so much...we strive to be God's word in a troubled, hurting, confused world. Be that word, all you evangelists! As I said at our Christmas Eve worship, isn't it great to say Yes on Sundays when we so often scream No on other days?

I hope that on Sundays at church, or in choir practices during the week, or in meetings around the church building, we receive the gift of God's Good News. I hope that we embrace God's blessedness in order to retain encouragement. Years ago, the master preacher of preachers, P.T. Forsyth, said that, "the one great preacher is the church." My prayer for 2018 is that we continue to follow Jesus. Faith is in the following. No one can say with certainty what the new year will bring. Our call is not to cry, not to wring our hands, and not to surrender. Rather, our call is to hold onto a hope-filled vision that will give hope a new meaning. Peace!

## MOA Annual Report

In the last few years I proposed retiring after a new permanent pastor was installed to replace Gary. Looking at our finances and dwindling membership and attendance, it now seems Gary may be the last pastor at DAPC (he has said that he will stay until the end). I find the idea of resigning at this point unconscionable and unfair to the health of DAPC. To look for a new MoA to work for just a few months does not seem good for the congregation or for the possible hired person. I think it took almost a year for me to absorb all the little details of this position.

As I turn 69, my present plan is to stay in place until the Personnel, Session or the Pastor request I leave. My orthopedic surgeon will not begin replacing and rehabilitating my worn out joints (knees and shoulders) at least until fall of 2018. My heart has been pronounced in good shape and I go to the gym 4-5 times a week.

My goal for 2018 is to be supportive and encourage the future direction of the congregation of Dayton Avenue. I guess that has been my goal for the last ten years!

As we move forward in 2018, along with the Holy Space Team and Stewardship, I hope to prioritize what projects need to be accomplished to keep the building viable and inviting.

## Stewardship Commission

### **Members:**

Sheryl Anderson, Darlinda Coe, Marv Eckerle-Chr., Tim Kramer, Kathy Lawhead,  
Chuck Neve-Staff, Gary Titusdahl-Staff

### **Purpose of Commission:**

To manage the financial matters of Dayton Avenue Presbyterian Church.

### **Responsibilities of the Commission:**

- Manage General Fund operations
- Manage the Endowment Fund
- Administer pledge programs
- Prepare and oversee the operating budget for Session
- Administer special offerings
- Participate in the care and maintenance of the church facilities

### **2017 Accomplishments:**

- Conducted pledge programs for the 2018 General Fund
- Paid scheduled debt repayments on the building campaign loan from the Synod of Lakes and Prairies\*
- Participated in the discernment process for DAPC's future with the Presbytery's Administration Commission
- Actively participated in financial duties during the health absences of the MOA in 2017
- Assisted Holy Space Commission with building use policies, tenant lease documents and rental rate standardization
- Upgraded to the on-line version of the Church's financial system
- Addressed selected recommendations from the 2016 Financial Review Committee's report

### **2018 Opportunities:**

- Continue work with the Presbytery's Administrative Commission
- Compile, maintain and prioritize capital and maintenance work on the church plant
- Act on recommendations from the Financial Review committee

### **Long Term Goals:**

- Consider strategies for early retirement of the church's debt
- Explore denominational resource partnership and affiliations
- Develop materials for long term estate gift planning
- Consider how to reach and attract those in the community who value an urban ministry where all people are welcome wherever they are on their spiritual journey

## Building The Future Campaign IV

Summary of 2017 for the 2016-2018 Periods

As 2017 ends, DAPC completed the second year of its fourth, three year capital campaign entitled Building The Future (BTF). A summary of the campaign is presented below. The church collected \$15,835 in 2017 toward the pledged total of \$74,000. When combined with 2016 collections, \$35,500 has been collected of the total pledged.

<i>Dayton Ave Presbyterian Church</i>					
Building the Future Campaign, 2016-2018					
	2016	2017	2016-17	2016-18	
	Year to Date	Year to Date	Total	Pledged	
<b>INCOME</b>					
<b>UNRESTRICTED CONTRIBUTION</b>					
Pledges	\$ 19,647	\$ 15,835	\$ 35,482	\$ 74,000	
<b>TOTAL INCOME</b>	<b>\$ 19,647</b>	<b>\$ 15,835</b>	<b>\$ 35,482</b>	<b>\$ 74,000</b>	
<b>EXPENSES</b>					
Miscellaneous Expense	\$ 150	-	\$ 150		
Mission, Deacon's support	600	1,000	\$ 1,600		
Synod Loan Repayment	14,224	14,400	\$ 28,624		
<b>TOTAL EXPENSES</b>	<b>\$ 14,974</b>	<b>\$ 15,400</b>	<b>\$ 30,374</b>		
<b>EXCESS INCOME OVER EXPENSES</b>	<b>\$ 4,673</b>	<b>\$ 435</b>	<b>\$ 5,108</b>		

A portion of the remaining balance is held in the Endowment Fund and will be transferred to the BTF fund in 2018. Other 2018 collections will enable the Session to consider funding additional debt repayment, church building improvements or mission projects. In the Fall of 2018, another BTF campaign will be necessary to continue repayment of the Synod loan unless the Endowment Fund becomes obligated to repay the outstanding balance of the loan (\$177,000 at December 31, 2017) before the due date of the loan.

As a refresher, DAPC borrowed \$600,000 from the General Assembly and the Synod to renovate our church building in 2007. We began retiring these loans on a 20 year amortization schedule in July 2008. Monthly debt service was \$4,400 per month.

In August 2015, park land adjacent to the church was sold for \$295,000. At that time DAPC owed the General Assembly and the Synod of Lakes and Prairies \$261,000 and \$145,000, respectively. DAPC then restructured its debt with the Synod to pay-off the General Assembly loan. The Synod agreed to loan DAPC an additional \$50,000 and granted the church a 20 year repayment schedule on a \$195,000 note at a current market interest rate. In October 2015 DAPC paid off the General Assembly loan with \$257,000 of the \$295,000 received from the land sale. The balance of the proceeds from the land sale and the additional \$50,000 borrowed from the Synod was deposited in the Endowment Fund to support the church's general operations during the transition period following Pastor Stewart's retirement. Additional financial information is included in the Endowment Fund report located elsewhere in this Annual Report.



*Dayton Avenue Presbyterian Church*  
**2017 Income and Expense Statement & 2018 Budget**

		2017 Actuals	2017 Budget	2018 Budget
<b>INCOME</b>	<b>4000</b>			
UNRESTRICTED CONTRIBUTION	4100			
Pledges	4101	\$ 109,440	\$ 115,000	\$ 99,000
unpledged Gifts	4102	6,955	9,000	5,000
Loose Collection	4104	1,381	2,000	2,000
<b>Subtotal Unrestricted Contribution</b>	<b>4100</b>	<b>117,776</b>	<b>126,000</b>	<b>106,000</b>
RESTRICTED CONTRIBUTION	4200-010			
Per Capita	4210-700	1,503	1,000	1,500
C. Nurture Special Events	4212-300	16	0	0
Guest Musicians	4212-400	0	0	0
Garden	4212-507	25	0	0
Community Giving	4212-700	0	0	0
Clothing Center	4212-805	230	0	0
Deacons Fund Contribution	4213-801	2,210	2,500	2,200
Special Offering	4214-800	1,490	2,000	1,500
Memorial Fund Gifts	4216-104	670	1,300	1,000
Kitchen Use by groups	4230-101	150	300	300
<b>Subtotal Restricted Contribution</b>	<b>4200-010</b>	<b>6,294</b>	<b>7,100</b>	<b>6,500</b>
PAYMENTS TO DAPC	4300			
Church Retreats	4320-308	2,607	4,300	4,000
Flowers	4322-400	367	500	500
OCG Fundraisers	4324-300	235	150	200
Monthly Tenant Rent	4325-500	33,835	35,000	38,000
Occasional Building Use	4326-500	2,655	500	2,500
Custodial service & suppl	4328	50	0	0
<b>Subtotal Payments To Dapc</b>	<b>4300</b>	<b>39,749</b>	<b>40,450</b>	<b>45,200</b>
OTHER FINANCING	4400			
Endowment Fund	4435	86,000	81,000	99,000
Miscellaneous Income	4436	25	0	0
<b>Subtotal Other Financing</b>	<b>4400</b>	<b>86,025</b>	<b>81,000</b>	<b>99,000</b>
<b>TOTAL INCOME</b>		<b>\$ 249,845</b>	<b>\$ 254,550</b>	<b>\$ 256,700</b>
EXPENSES	5000			
SESSION & ADMIN	5000-010			
Phone Lease	5000-011	\$ 770	\$ 850	\$ 850
Communications	5011	2,071	1,700	2,000
Postage	5012	713	800	800
Office Equip Repair/Maint	5016	398	200	400
Equipment Leases	5018	2,187	2,500	2,500
Office supplies	5026	915	1,000	1,000
Session supplies	5031	63	200	200
Tech Equipment Purchase	5041	566	1,000	1,000
Miscellaneous Expense	5051	127	0	200
Office Exp- Extra help	5051-100	330	0	0
<b>Subtotal Session &amp; Admin</b>	<b>5000-010</b>	<b>8,140</b>	<b>8,250</b>	<b>8,950</b>

		2017 Actuals	2017 Budget	2018 Budget
<b>CHRISTIAN FAITH FORMATION</b>	<b>5100-100</b>			
Confirmation Program	5119-101	0	0	0
Nursery Expense	5126-100	1,350	1,800	0
CFF Supplies	5131-100	0	100	0
Sunday School Curriculum	5132-100	0	200	0
Retreats, congregation	5135-100	3,106	4,300	4,000
<b>Subtotal Christian Faith Formation</b>	<b>5100-100</b>	<b>4,456</b>	<b>6,400</b>	<b>4,000</b>
<b>PERSONNEL/ STAFF</b>	<b>5200-200</b>			
Pastor Salary	5201-200	19,000	19,000	16,650
Pastor Housing	5202-200	36,000	36,000	40,000
MoA Salary	5203-200	24,914	26,000	26,780
MOA Insurance Payments	5203-210	9,345	8,400	10,860
Mini of Music Salary	5204-300	22,080	22,000	22,660
Nursery support	5126-100			800
Pastor UCC Pension	5205-200	8,525	8,600	8,800
Insurance Premiums	5206-200	17,894	17,300	20,000
Health Reimbursements	5208-200	0	0	0
Continuing Education	5209-200	213	0	0
Social Security /Medicare	5211-200	3,544	3,600	3,800
Mileage Reimbursements	5217-200	2,437	2,400	2,400
Custodian OLD SALARY	5218-200	0	0	
Pastoral visit expenses	5236-200	573	500	500
Pastor's Discretionary	5262-206	1,238	500	1,000
Personnel commission	5263-200	231	0	0
Personnel Discretionary	5263-300	151	6,000	
<b>Subtotal Personnel/ Staff</b>	<b>5200-200</b>	<b>146,145</b>	<b>150,300</b>	<b>154,250</b>
<b>COFFEE/POTLUCK SUPPLIES</b>	<b>5300-300</b>			
Coffee/potluck Supplies	5335-300	266	0	300
<b>WORSHIP</b>	<b>5400-400</b>			
Instrument tuning/ repair	5416-400	480	500	500
Organ repair	5417-400	320	1,000	1,000
Substitute Organists	5418-400	1,525	500	1,500
Guest musicians	5420-400	550	1,000	700
Pulpit Supply	5421-400	150	800	800
Christmas/Easter Flowers	5423-400	353	600	500
Bibles for Pews	5425-400	0	0	
Music	5428-400	315	500	500
Easter Music	5428-401	0	0	
Worship Supplies	5431-400	367	1,000	500
<b>Subtotal Worship</b>	<b>5400-400</b>	<b>4,060</b>	<b>5,900</b>	<b>6,000</b>
<b>BUILDING</b>	<b>5500-500</b>			0
Utilities	5513-500	21,274	25,000	23,000
Building Insurance	5514-500	13,255	12,000	14,500
Building Repair & Mainten	5516-500	10,916	8,000	11,000
Lighting Loan	5516-600	2,816	3,000	3,000
Custodial Supplies	5529-500	1,226	1,500	1,500
Custodial Service	5529-600	16,640	15,500	16,500
Lawn & Snow Service	5551-550	2,127	2,700	2,700
Assessments	5552-500	1,470	6,000	2,000
<b>Subtotal Building</b>	<b>5500-500</b>	<b>69,724</b>	<b>73,700</b>	<b>74,200</b>

		2017 Actuals	2017 Budget	2018 Budget
OUTREACH & CONG GROWTH	5600-600			
OCG expenses	5631-600	68	1,000	700
Miscellaneous	5631-601	50	0	0
Coffee Hour/Pot Luck Expe	5631-603	270	0	0
Sponsored Events costs	5631-604	36	0	0
Literature, magazines, bo	5631-605	106	0	0
Subtotal Outreach & Cong Growth	5600-600	530	1,000	700
STEWARDSHIP	5700-700			
Per capita payment	5756-700	4,736	4,500	4,500
MISSION GIVING	5800-800		500	
Outreach	5831-800	150	0	0
Clothing Center supplies	5831-805	0	0	0
Community giving	5854-800	150	0	0
PC(USA) MISSION GIVING	5855-800	0	0	0
Special Offerings	5858-800	1,209	0	1,500
Misc. Expense- Memorial	5813-104	1,250	1,000	1,000
Gifts to Deacons	6001	2,210	2,500	2,200
Subtotal Mission Giving	5800-800	4,970	4,000	4,700
<b>TOTAL EXPENSES</b>		<b>\$ 243,026</b>	<b>\$ 254,050</b>	<b>\$ 257,600</b>
<b>EXCESS INCOME/EXPENSES</b>		<b>\$ 6,818</b>	<b>\$ 500</b>	<b>\$ (900)</b>

2017 MEMORIAL FUND

Balance as of Dec. 31, 2016.....\$ 7,715.58

Disbursements:

Advent Star Hanging \$ 500.00

Bank fee 1.00

Total disbursements \$ 501.00

Interest: \$ 4.82

Memorials :

Dorothy McCluney \$ 2,170.00

Grace Muenyi \$ 50.00

Funds transferred from general fund \$ 250.00

Total memorials: \$ 2,470.00

Balance Dec.31, 2017.....\$ 9,689.40

Memorial Fund

Designated Funds 2017

Ted Paul Franz (clothing center) \$ 200.00  
 Chalmer Zabrok (clothing center) \$ 460.00  
 Arthur Sternberg (Peace garden & bookcase) \$ 426.47  
 Martha Sternberg (clothing center) \$ 660.00  
 Kitchen Fund \$ 100.00  
 Dorothy McCluney (Kitchen & Clothing Center) \$ 1,920.00  
 Total designated Memorial funds \$ 3,766.47

Undesignated funds 2017

Martha Sternberg \$ 1,578.56  
 James Vellenga \$ 2,675.00  
 Steve Paul Martin \$ 260.00  
 Catherine Zabrok \$ 325.00  
 Janet C, Pierson \$ 750.00  
 Charlotte Oman \$ 25.00  
 Grace Muenyi \$ 50.00  
 Funds transferred from general account \$ 250.00  
 Misc. undesignated (interest less bank fees ) \$ 9.37  
 Total undesignated \$ 5,922.93

## Presbyterian Women and Clothing Center of Dayton Ave. Church

Treasurer's Report 12-31-17

North Star Bank – checking

Beginning balance		\$ 3,501.45
Deposits:		
Clothing ctr. (garage sale) fall	\$ 677.00	
Clothing ctr. (sale on Ebay)	260.00	
Gift to women's Acct.	500.00	
Total deposits		\$ 1,437.00
Disbursements:		
Clothing Center (Winter coats)	\$ 371.17	
Clothing Center (gloves)	67.54	
Clothing Center (towel sets)	677.47	
Clothing Center (supplies)	94.17	
Women's retreat	48.79	
Bank fees	24.00	
Total disbursements		\$ 1,283.14
Balance Total		<u>\$ 3,655.31</u>
Clothing balance	\$ 2,110.82	
Presby. Women balance	\$ <u>1,544.49</u>	
Total 12-31-17		\$ 3,655.31

## HOLY SPACE MINISTRY 2017 – ANNUAL REPORT

**Submitted by: Kathy Johnson**

**Members:** Kathy Johnson (chair), Kathy Lawhead, Elaine Oman, Marv Eckerle, Sharon Gagner, Chuck Neve, Gary Titusdahl

**Purpose of Commission:** Cherishing the legacy of our sacred space, we will be purposeful church stewards in support of our core values.

### **Responsibilities:**

To provide policies and procedures related to the building; make decisions in cooperation with Stewardship around building maintenance and needs; to provide rental space for external groups that support our core values; to work with other ministries to support meaningful use of our holy space for the congregation, worship, education and community outreach.

### **2017 Accomplishments:**

Applied fair and consistent rental rates to present tenants.

Monitored and maintained consistent rental payments and compliance with rules of usage

Continued the communication process with tenants

Implemented an application form for single-use renters to aid in better communication and to aid in understanding their request

Approved rentals based on availability of space taking into consideration present tenant needs

Based on our financial needs, raised the rents of the groups

Developed a form for church members who use the church for their personal uses at a cost of \$25

Updated out-of-date contracts with several renters

Worked with renters to increase their rental spaces based on their needs

### **2018 Opportunities:**

Primary goal is still to work with other ministries concerning the needs and ideas of the congregation to meet current and future sacred space needs.

Ongoing work with church members, Ministries and Session to define our sacred space

Ongoing evaluation and collaboration of what groups (current and future) meet our Ministry Goals

Review implementation of adopted policies and lease agreements

Provide approval/sounding board for groups requesting to use our space.

Provide consistency and fairness in providing space to groups requesting space

### **Long Term Goals:**

Keep our Holy Space Holy

## Deacon Annual Report for 2017

Mission Statement: To be the compassionate arm of the church as we strive to serve the spiritual and other needs of congregational members, friends, and families of the congregation and the community in which we worship.

### Board of Deacons Members

Allynn Berg, Beckie Gienger, Mary Lou Gilstad (Member-at-Large), Solomon Haile, Laura Hutton, Peter Knapp (chair), Chris Kwong, Kathy Lawhead, Ron Stagg; one position vacant.

### Duties Included:

Set up and served communion monthly and on special holiday Sundays.

Provided home communion visits once monthly to 3-4 home-bound members.

Prayed Prayers of the People from the pulpit, twice monthly.

Distributed Cub grocery cards at Thanksgiving.

Donated \$200 to Meals on Wheels at Thanksgiving.

Distributed cash (\$100-200) for emergency needs throughout the year.

Planned and executed two Healing Services.

Coordinated Palm Sunday brunch and November potluck.

Held meeting retreat in Feb. and Sept. Met jointly with Session to retreat in April.

Sent remembrance and get well cards to families as needed.

Made hospital visits to members.

Prayed for members and those in need.

Respectfully submitted, Chris Kwong



# **Board of Deacons Treasurer's Report 2017**

Submitted by Ronald Stagg, Treasurer

**Balance – January 1, 2017** **\$1968.17**

## **RECEIPTS**

Loose Offerings **\$2210.35**

Building the Future Fund **\$1000.00**

**TOTAL RECEIPTS** **\$3210.35**

## **EXPENDITURES**

Community Outreach **\$200.00**

Emergency/Financial Asst. **\$1872.14**

Thanksgiving **\$640.00**

Bank Fees **\$4.00**

**TOTAL EXPENDITURES** **\$2716.14**

**TOTAL RECEIPTS LESS EXPENDITURES** **\$494.21**

**BALANCE ON HAND- DECEMBER 31<sup>ST</sup>, 2017** **\$2462.38**

## *Roster of Board of Deacons and Session*

### Board of Deacons

Solomon Haile

Laura Hutton

Chris Kwong

Ronald Stagg: have all agreed to serve a second three-year term.

Leon Oman will be coming back on the board to fill a vacancy.

### SESSION

Class of 2018	Name		
	<u>Cynthia DeVore</u>		
	<u>John Kraning</u>		

Class of 2019	Name		
	<u>Kathy Johnson</u>		
	<u>Laurel Severson</u>		

Marv Eckerle

### Class of 2020

Loretta Smith

Leon Sanders

Ernest Lloyd

### Class of 2021

Gail Wright

Elaine Oman